

# **Granby Free Public Library**

297 East State Street    Granby, MA 01033  
413-467-3320

## **Community Room Key Use**

Date: \_\_\_\_\_

I, \_\_\_\_\_, the responsible party for use of the Community Room on \_\_\_\_\_, from \_\_\_\_ am/pm to \_\_\_\_ am/pm, have received the following key # \_\_\_\_ for the Granby Free Public Library Community Room. I have paid the \$25.00 deposit fee for the key which will be refunded when I return the key on \_\_\_\_\_. I understand that security procedures require that I coordinate with the Library Director immediately prior to entering the building and immediately after exiting the building by calling (    ) -    . I understand that if this procedure is not followed and the police must respond to the alarm, I forfeit my deposit.

Signature: \_\_\_\_\_